



SENDCAA Head Start Birth to Five Policy Council

Tuesday, January 16, 2018

5:00 – 6:00 PM

Central Site Conference Room

3233 South University Drive (use west entrance)

---Meeting Minutes---

Welcome	Lindsey O
Call to Order 5:07 pm	Lindsey O
Roll Call – Introductions	Lindsey O
<i>Voting</i>	
Amber - West PD	
Gurmeet W- North PD	
Angie V- Anne Carlson	
Holly W- FPS	
<i>Non-Voting</i>	
Jody C- SENDCAA Staff	
Ray N- SENDCAA Board	
Lindsey O- SENDCAA Staff	
Rebecca P- SENDCAA Staff	
Declaration of Quorum or Lack Thereof	
4 of 10 voting members present. No quorum present, 2/3 vote used to pass	
Review Previous Months Minutes	Lindsey O
<ul style="list-style-type: none"> Motion to approve December Minutes 	
Members reviewed last month's minutes, no discussion.	
<i>Motion to approve the minutes was made by Holly and seconded by Gurmeet.</i>	
Training Topic	Jody C
Early Childhood Mental Health	
Our Mental Health Coordinator, Jody, shared with the policy council what her position looks like at Head Start and how critical mental health services are to our program.	

Financial Reports <ul style="list-style-type: none"> • Financial Statement • Credit Card Statement • In-Kind • USDA • Attendance • Parent Earnings Report <p>Members reviewed the financial reports for the month of December.</p>	Lindsey O
Annual Report to the Community Lindsey presented the Annual Report to the Community and explained the process staff went through to collect the information for the document and who it will be shared with. All policy council Members received a copy of the report.	Lindsey O
Program Updates Updates from the various component areas was shared with the members.	Lindsey O
Adjournment 5:46 pm	Lindsey O

If you are unable to attend, please call 235-8931. Thank you!

If you have any questions about Policy Council or need a ride please contact the

Family Advocate at your site:

Central Center:	Sam LaLonde	235-8931
Early Head Start Center:	Sheyenne Hill,	298-6758
Lisbon Center:	Jill Bergeman	683-3133
North Center:	Ashley Braaten	235-8898
South Center:	Heather Alberty-Schaffer	364-9331
Wahpeton Center:	Renita Quam,	642-9825
West Center:	Alyssa Keller & Emily Schmiess	282-3351