



SENDCAA Head Start Birth to Five Policy Council

Tuesday, January 15, 2019

5:00 – 6:00 PM

Central Site Conference Room

3233 South University Drive (use west entrance)

---Meeting Minutes---

Welcome- 5:15 pm

Chairperson

Call to Order

Chairperson

Roll Call – Introductions

Chairperson

Voting Members

Leanne S- Central FD

June R- Early

Honoree- West PD

Patricia R- Central PD

Non-Voting Members

Lindsey P- SENDCAA Head Start

Rebecca P- SENDCAA Head Start

Jody C- SENDCAA Head Start

Molly J- NDSU/MSU Social Work Intern

Declaration of Quorum or Lack Thereof

4/10 voting members present, no quorum. 2/3 vote applied.

Training Topic

Jody C

Early Childhood Mental Health

Mental Health Coordinator Jody presented on Early Childhood Mental Health. She spoke about her position with the SENDCAA Head Start program and specific factors that impact the children we serve. Jody educated the group on Adverse Childhood Experiences (ACEs) and what we as a program do to identify students in need of services.

Review Previous Month’s Minutes

Lindsey P

- **Motion to approve December minutes**

Members reviewed last month’s minutes. No discrepancies.

Motion to approve November minutes made by Patricia and seconded by Honoree.

Financial Reports

- **Financial Statement**
- **Credit Card Statement**
- **In-Kind**
- **USDA**
- **Attendance**
- **Parent Earnings Report**

Members reviewed the financial reports for any concerns. Reports showed the first month of the fiscal year.

Family Goals Update

Rebecca spoke about the family partnership goal setting process with families and data was reviewed on how many families have set goals this year. Data on what the most prominent goal was program wide as well as a break down per site was also looked at.

Grant Goals Update

Lindsey spoke about the progress that has been made thus far on our Grant goals. Emphasis was placed on what progress in particular has already been made this school year and plans to continue to progress.

Program Updates

Updates from the various components were shared with members.

Adjournment- 6:14

Lindsey P**Rebecca P****Lindsey P****Lindsey P****Chairperson**

If you are unable to attend, please call 235-8931. Thank you!