

The information provided in this Application for Employment is true, correct, and complete to the best of my knowledge. Any falsifications, misstatements or omissions of fact on this application will be sufficient cause for cancellation of this application or immediate discharge, if employed, when it is discovered.

I authorize investigation of background and driving records and all statements contained in this Application for Employment as may be necessary in arriving at an employment decision.

This Application for Employment will be active only during the recruitment period for the position applied for. Any applicant wishing to be considered for additional positions must apply separately for each position.

I understand that nothing contained in this application or in the interview process is intended to create an employment contract between SENDCAA and myself. I also understand and acknowledge that any employment relationship with this organization is “at will”, which means that either the employee or the employer may end the employment relationship at any time, with or without cause. The “at will” relationship may not be changed by any verbal or written agreement unless such change is acknowledged in writing by the Executive Director of this organization. Also, should an offer of employment be extended and accepted, I understand this does not create a contractual obligation upon the employer to continue to employ me in the future.

I understand that if hired, I will be required to provide proof of identity and legal work authorization.

I understand that if hired, I must abide by all policies, rules and regulations of the employer. SENDCAA reserves the right to unilaterally rescind or modify policies, rules, and regulations without prior notice.

I understand that if employed by SENDCAA to work with young children (Head Start Program or Child Care), as a condition of employment I must complete, post-job offer, a medical exam and a TB test (or documentation providing the results of a TB test taken within the past two years) and authorize and cooperate with a background check through the North Dakota Department of Human Services/Early Childhood Services Program or another private organization that conducts pre-employment background checks.

I understand that if employed as a Bus Driver or in any other position requiring a CDL, I must comply with the D.O.T. Drug Testing Regulations. I understand that I must submit, post-job offer, to a pre-employment drug screen.

I understand that SENDCAA is an Equal Opportunity Employer and does not discriminate against any applicant or employee on the basis of race, religion, gender, national origin, color, age, disability, marital or veteran status, lawful off-duty activities, or any other legally protected status.