



SENDCAA Head Start Birth to Five Policy Council

Tuesday, March 19, 2019

5:00 – 6:00 PM

Central Site Conference Room

3233 South University Drive (use west entrance)

---Meeting Minutes---

Welcome

Lindsey P

Call to Order – 5:03pm

Lindsey P

Roll Call – Introductions

Lindsey P

Voting Members

June R- Early

Holly W- FPS

Kristina B- Early

Mandi L- North

Emilie B- West

Honoree K- West

Patricia R- Central PD

Board Member

Ray N

Staff Present

Lindsey P

Rebecca P

Molly J (intern)

Declaration of Quorum or Lack Thereof

Lindsey P

7 of 9 voting members present, meeting had a Quorum

Review Previous Month's Minutes

Lindsey P

- **Motion to Approve February Minutes**

Members reviewed February minutes. No discrepancies.

Motion to approve February minutes made by Holly and seconded by Honoree.

Financial Reports <ul style="list-style-type: none"> • Financial Statement • Credit Card Statement • In-Kind • USDA • Attendance • Parent Earnings Report <p>Members reviewed the financial reports for any concerns. Budget leveling coming this summer was explained and discussion was again had on attendance.</p>	Lindsey P
2019 COLA Grant Review & Discussion <ul style="list-style-type: none"> • Motion to Approve COLA Grant <p>Members reviewed the COLA grant proposal. Motion to approve the COLA grant was made by June and seconded by Honoree.</p>	Lindsey P
Family Goals Update Upcoming goal workshops were discussed and various opportunities provided to our families to work on goals was discussed.	Rebecca P
Policy Council By-Laws Review By-laws were reviewed for any updates or changes members would like to see. Changes to the officers were suggested. Members will bring any ideas to the next meeting for final approval.	Rebecca P
New Staff Hires & Resignations <ul style="list-style-type: none"> • Motion to Approve New Hires <p>None at this time.</p>	Lindsey P
Program Updates Updates from component leads were shared.	Lindsey P
Adjournment- 5:44 pm	Chairperson

If you are unable to attend, please call 235-8931. Thank you!