## **SENDCAA Head Start Birth to Five**

## **Policy Council**

Tuesday, October 1, 2024 4:00 – 5:00 PM

Central Site Conference Room & Virtual "Zoom" Meeting 3233 University Drive South (use west entrance)

If you are unable to attend, please call 235-8931.

## **Meeting Minutes**

Welc	Sarah			
Land	Sarah			
Roll (	Koral			
X	Jamila Gabisi—Central	X		
X	Megan Flanders—Central	X	Lacey Finger—Kappel	1
X	Molly Nelson—South		Jessica Hinkle—Lisbon	
X	Samanta Music—South		Brittany Myszka—Wahpeton	
	Lindsey Burkhardt—Comm Rep	X		
	—Comm Rep	X	Taquoya Saldana—EHS	
and a	5.55分歧在2000年的1990年	X	Shantel F—Board	
		Curre	ent Members Present 9/12	
			Percentage Present 75%	
Von-v	voting members present: Sarah Matt	son,	Koral Sayles, Jody Claus, Kellie	
	EHS parent)			
Quoru	um Present (51%+ membership)	_	1	
х	Yes No, 2/3 of votes use business	d to	conduct	
Leari	n about SENDCAA Head Start Bi	rth	to Five	Sarah
•	PowerPoint			
	Discussion about SENDCA	AA:	and Head Start	
•	Policy Council Handbook			
	o Discussion about job descri	ripti	ons for members	
	<ul> <li>Discussion about operating</li> </ul>	-		
	o Discussion about by-laws			
•	Standards of Conduct			
	<ul> <li>Standards of Conduct were</li> </ul>	e sig	ned by those in attendance	
•	Program Updates			
Training Items				Sarah
•	Parliamentary Procedure			
	o Discussion about member	resp	onsibilities	
Finar	ncial Reports			Sarah
•	August Financial Statement			
•	August Credit Card Statement			_
			made by Shantel and seconded by	
	Jamila. All present representatives	s we	re in favor, the motion was carried.	

Revie	w Parent Involvement Reports	Sarah
•	August Parent Earnings Report	
Discu	ssion & Approval of New Staff Hires & Resignations	Sarah
New I	lires:	
•	Makayla Janssen—Teacher	
•	Breanna Quamme—Teacher	
•	Stacy Narlock—Teacher	
•	Dena Pagel—Teacher Assistant	
•	Izabell Kruger—Teacher Assistant	
•	Sidnie Majors—Co-teacher	
•	Christina Elkins—Co-teacher	
•	Otto Svenningsen—Food Service	
•	Chelsea Dennis—BSA	
•	Shaynia Wilhelmi—BSA	
•	Nyaruon Bithrow—BSA	}
Resig	nations:	
•	Loree Berg—Co-Teacher	
•	Elyssa Zimmer—Co-Teacher	
•	Korlu Barjalo—Teacher Assistant	
	Motion to approve new hires/resignations made by Taquoya and	
	seconded by Jamila. All present representatives were in favor, the motion	
minuman.	was carried.	
-	ratory Viral Illness Mitigation Policy Discussion & Approval	Sarah
	Motion to approve respiratory viral illness mitigation policy made by	
	Lacey and seconded by Taquoya. All present representatives were in	
YY	favor, the motion was carried.	C1
неаа	Start Policy & Regulations	Sarah
•	Information Memoranda	
	o Final Ruling on Performance Standards	
•	Communication and Guidance from Secretary	
•	Grant Applications/Correspondence	
	<ul><li>Change in Scope Approval</li><li>PIR</li></ul>	
	<ul><li>PIR</li><li>Grant Goals</li></ul>	
Disau	ssion of October Parent Committee & Donation Drive	Koral
Discu	SSION OF OCCUPEN 1 ATERIC COMMINENCE & DUNATION DITVE	Kulai
Adjou	Sarah	