---Meeting Minutes---

**Call to Order/Roll Call - 5:02 pm**

<table>
<thead>
<tr>
<th>Voting Members Present</th>
<th>Lindsey</th>
</tr>
</thead>
<tbody>
<tr>
<td>X Wasifa H- Agassiz PD</td>
<td>Andrea L- Lisbon FD</td>
</tr>
<tr>
<td>X Amber N- Agassiz PD</td>
<td>Venus T- South FD</td>
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<tr>
<td>Sarah B- Central PD</td>
<td>X Amanda B- South FD</td>
</tr>
<tr>
<td>Kristy M- Central FD</td>
<td>X Amber M- Wahpeton FD</td>
</tr>
<tr>
<td>Danielle F- Early FD</td>
<td>Elisia L- West PD</td>
</tr>
<tr>
<td>Delphine M- Early FD</td>
<td>Open- West PD</td>
</tr>
<tr>
<td>X Kristin N- Jeremiah Program</td>
<td>X Jennifer Freuh- FPS</td>
</tr>
<tr>
<td>Current Members Present</td>
<td>6/13</td>
</tr>
<tr>
<td>Percentage Present</td>
<td>46 %</td>
</tr>
</tbody>
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**Quorum Present (51%+ membership)**

| Yes | X | No, 2/3 vote used to conduct business |

**Non-Voting Attendees**
- Lindsey B- Head Start Staff
- Rebecca P- Head Start Staff
- Jody C- Head Start Staff
- Ray N- SENDCAA Board
- Renee F- T/TA OHS

**Mental Health & Disability Services Training**
Jody trained members on the Mental Health and Disability services Head Start Birth to Five offers families. She shares Mental Health focuses on social emotional well-being, and that this is initially assessed in the first 45 days with the ASQE and Ages and Stages materials. Her disability focus falls on flagging developmental concerns. She measures this within the first 45 days as well through the Brigance Screener.

**Review Previous Month’s Minutes**
Members reviewed last month’s minutes. Time for discussion was offered, no discrepancies and discussion turned to motion.
- **Motion to approve November minutes**
  A motion was made to approve the November meeting minutes by Amber M and seconded by Amanda B. Discussion was offered. Members voted in favor. Motion carried.

**Financial Reports**
- Financial Statement
- Credit Card Statement
- In-Kind
- USDA
- Attendance
- Parent Earnings Report

Members reviewed last month’s financial documents. Lindsey detailed expenses were yet being accounted for to finish out the grant year that ended November 30. Lindsey detailed that we had started year 3 of 5 in our grant cycle.

- **Motion to approve Financials**
  A motion was made to approve the Financials by Amber M and seconded by Amber N. Discussion was offered. Members voted in favor. Motion carried.

**Discussion & Approval of New Staff Hires & Resignations**

New hires: Aleashia Seter, Melissa Matson
Resignations: Joyce West, Ashley Cannizzaro, Mara Piro, Aleashia Seter

Members reviewed new hires. Time for discussion was offered, no discrepancies and discussion turned to motion.

- **Motion to Approve New Hires**
  A motion was made to approve the New Hires by Amanda B and seconded by Amber M. Discussion was offered. Members voted in favor. Motion carried.

**COVID-19 Updates**
Lindsey updated members on classroom closures we have had, our process with the State Health Department and the new move to encourage masking students.

**Teaching Strategies Gold Data Review**
Lindsey shared data and trends from Fall checkpoints with members.

**Program Updates**
Program updates were shared with members.

**Adjournment- 5:57 pm**