



# SENDCAA Head Start Birth to Five Policy Council

Tuesday, February 19, 2019

5:00 – 6:00 PM

Central Site Conference Room

3233 South University Drive (use west entrance)

## ---Meeting Minutes---

### Welcome

Call to Order – 5pm

### Roll Call – Introductions

*Voting Members*

Honoree K- West PD

June R- Early

Mandi L- North PD

Holly W- FPS

Angie V- Anne Carlson

*Staff Present*

Lindsey P

Lindsey B

Rebecca P

### Declaration of Quorum or Lack Thereof

5 of 10 voting members present, no quorum. 2/3 vote applied.

### Review Previous Month's Minutes

- **Motion to Approve January Minutes**

Members reviewed last month's minutes. No discrepancies.

*Motion to approve January minutes made by June and seconded by Honoree.*

### Financial Reports

- **Financial Statement**
- **Credit Card Statement**
- **In-Kind**
- **USDA**
- **Attendance**
- **Parent Earnings Report**

Chairperson

Chairperson

Chairperson

Lindsey P

Lindsey P

Members reviewed the financial reports for any concerns. Discussion was had about low attendance rates and the impact severe weather and illness has had on our numbers.

**Spring 2019 TS Gold Snapshot Data**

- **Motion to Approve Spring 2019 TS Gold Data**

Lindsey be reviewed the GOLD data. Students are making gains in all areas but we continue to look for measureable gains in areas of math and literacy.

*Motion to approve made by June and seconded by Honoree.*

**2018 ERSEA Process & Timeline**

- **Motion to Approve 2018 ERSEA process & timeline**

Rebecca reviewed the ERSEA plan for the upcoming school year. Policies were reviewed and the system for recruitment and selection was emphasized. Changes to the systems were highlighted for members.

*Motion to approve made by June and seconded by Honoree.*

**News Hires & Resignations**

- **Motion to Approve New Hires**

No new hires at this time.

**Program Updates**

Lindsey and Rebecca shared their component updates with the group and Lindsey shared the other updates.

**Adjournment- 5:58 pm**

**Lindsey B**

**Rebecca P**

**Lindsey P**

**Lindsey P**

**Chairperson**

**If you are unable to attend, please call 235-8931. Thank you!**