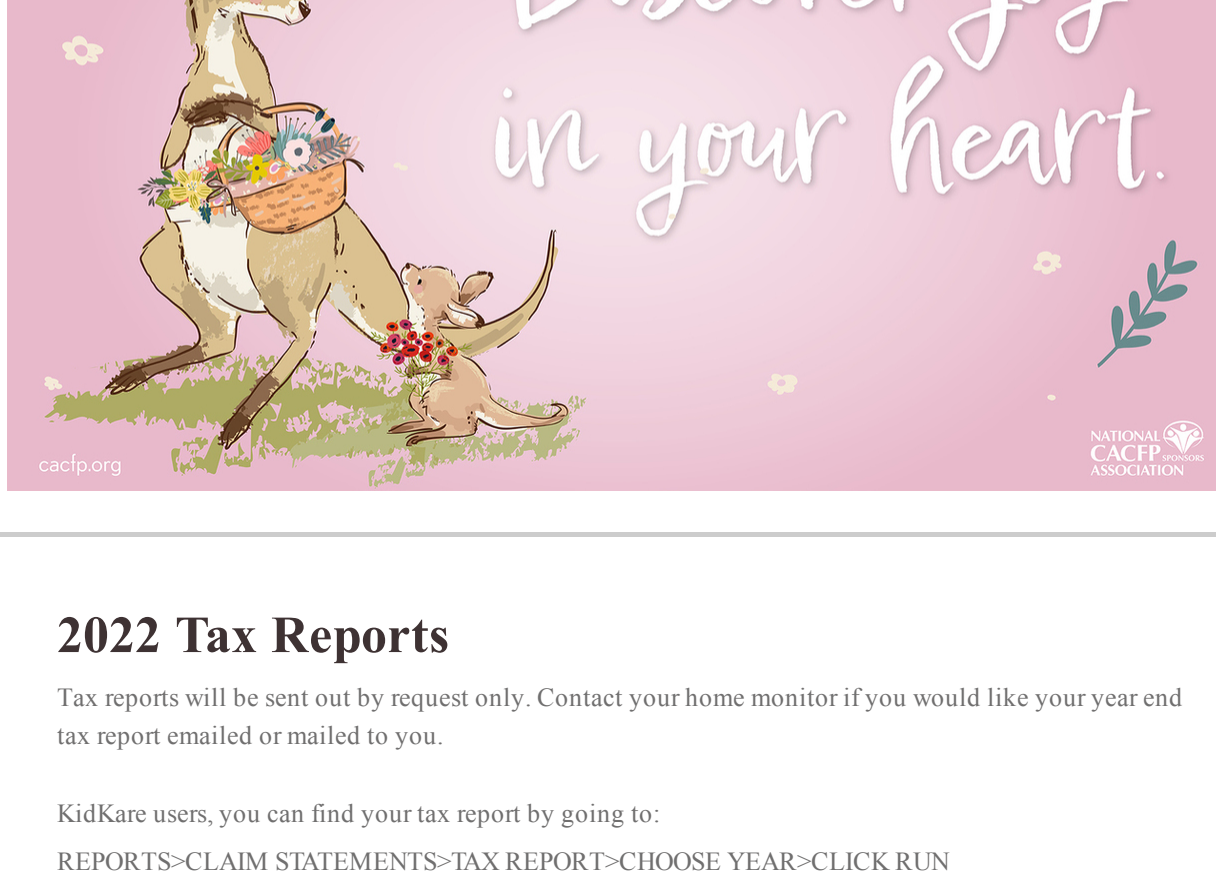




## SENDCAA NEWS

CACFP Edition | February 2023



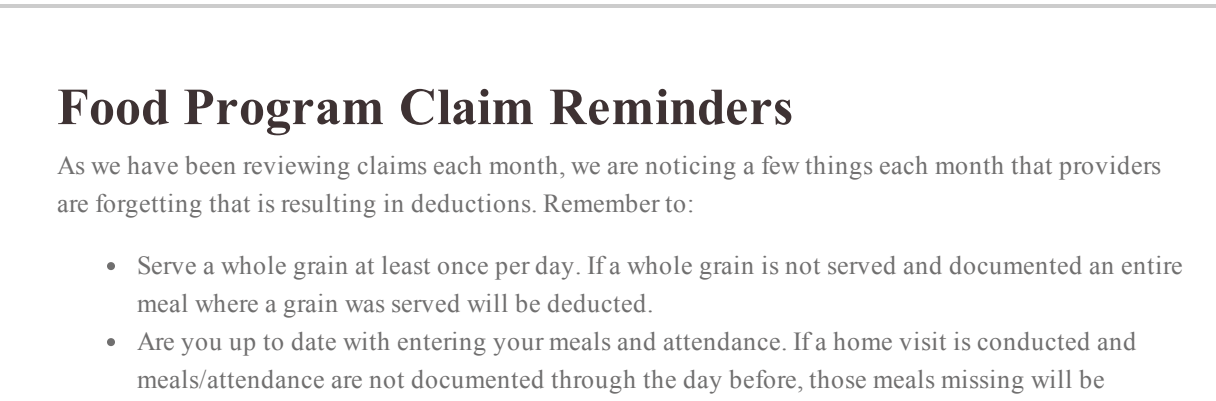
### 2022 Tax Reports

Tax reports will be sent out by request only. Contact your home monitor if you would like your year end tax report emailed or mailed to you.

KidKare users, you can find your tax report by going to:

REPORTS>CLAIM STATEMENTS>TAX REPORT>CHOOSE YEAR>CLICK RUN

Everyone has a KidKare account, even if you submit your claim manually. If you would like more info on how to login to your KidKare account, please contact your home monitor.



### Food Program Claim Reminders

As we have been reviewing claims each month, we are noticing a few things each month that providers are forgetting that is resulting in deductions. Remember to:

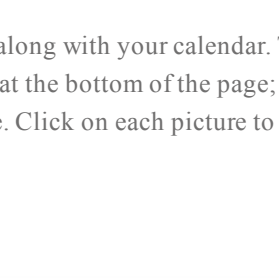
- Serve a whole grain at least once per day. If a whole grain is not served and documented an entire meal where a grain was served will be deducted.
- Are you up to date with entering your meals and attendance. If a home visit is conducted and meals/attendance are not documented through the day before, those meals missing will be deducted. We encourage providers to input into KidKare daily. Waiting until the end of the week or month can become very timely and errors can be made.
- Do you have infants 6 months or older that are not eating solid foods at all meals? Then you need to document a reason in the KidKare comments or on your paper infant menu. If there is no documentation of why certain meals or components are not being offered, those meals will be deducted.
- Be sure new parents are signing and dating enrollments the first month the child is being claimed.
- When emailing or texting documents, be sure the copy is readable. Refer to the instructions at the bottom of the newsletter for the best way to send documents to your home monitor.
- Claims are to be submitted or post marked by the 3rd of each month. Late claims can still be submitted but reimbursement may be delayed until the following month.

### Pet Reminder

Remember to remove your pets to another area during meal times.

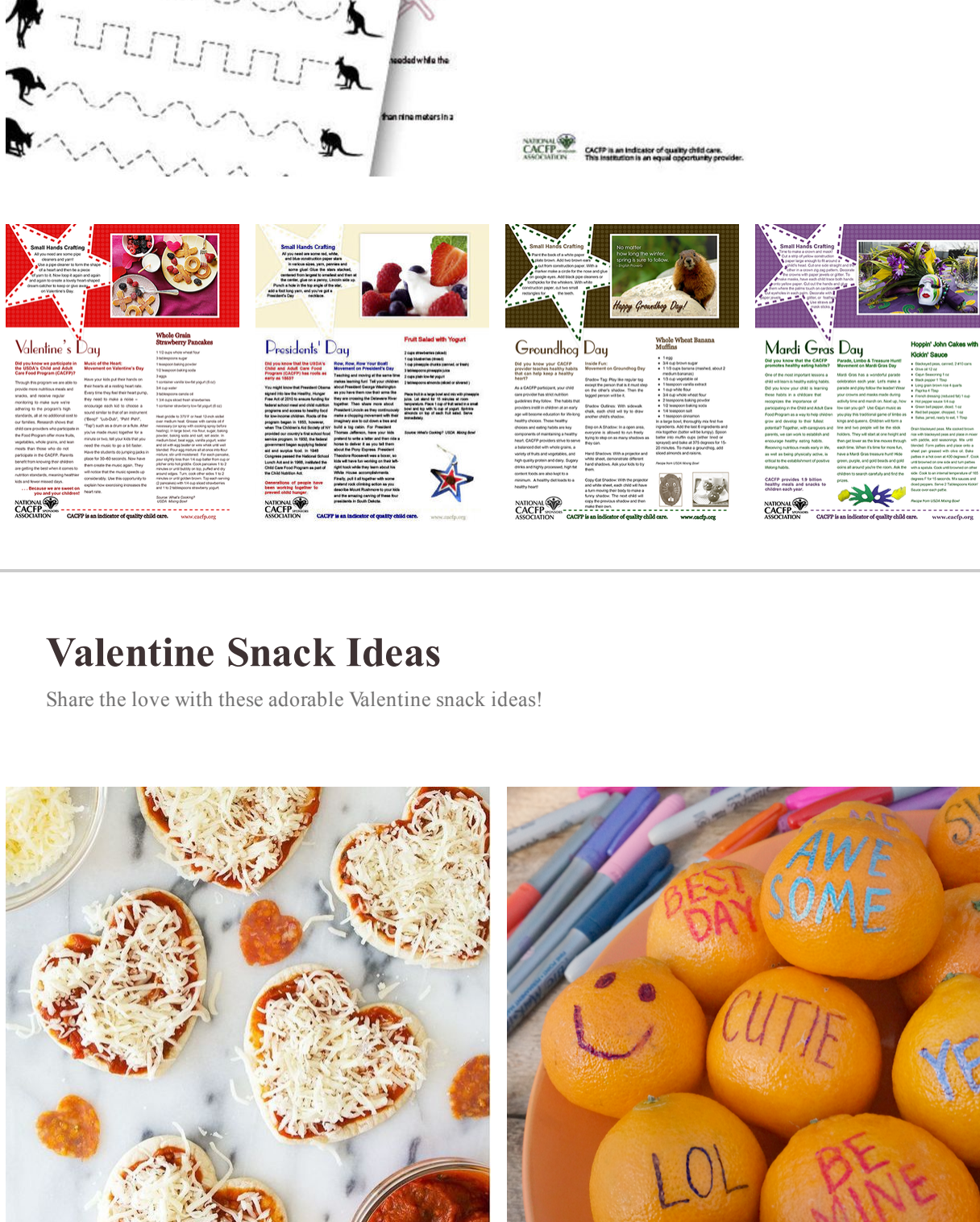
Pets are NOT allowed in the cooking and eating area when preparing or

serving a meal. Pets are to be served from dishes specifically for their use.



### February Resources

The National CACFP Association has developed extra monthly resources to go along with your calendar. The Parent Connections monthly newsletters are ready for you to add your own info at the bottom of the page; and the activity pages contain recipes, craft activities, movement activities and more. Click on each picture to download the PDF and use at your childcare.



### Valentine Snack Ideas

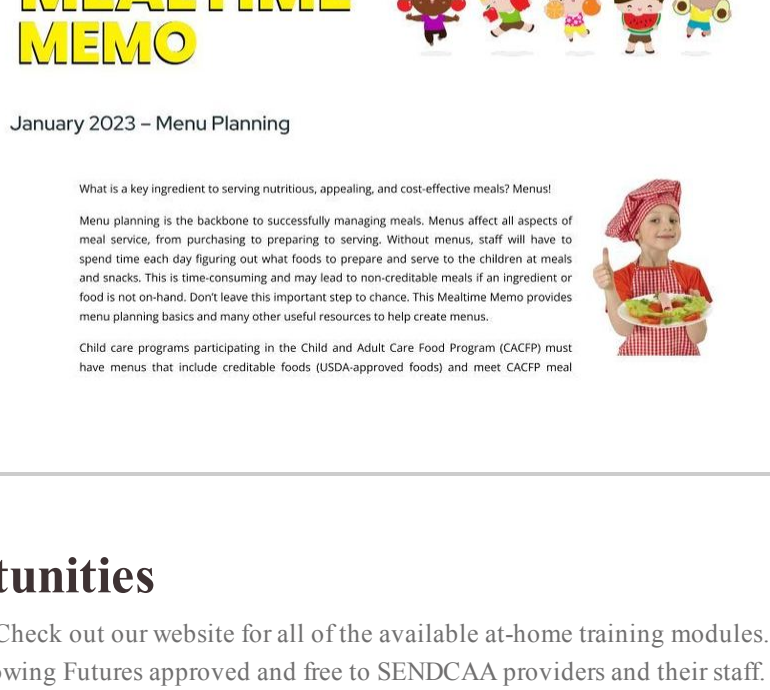
Share the love with these adorable Valentine snack ideas!

SENDCAA Child & Adult Care Food Program A Week's Worth of Menu Ideas						
	Monday	Tuesday	Wednesday	Thursday	Friday	
Breakfast	Oranges WG Pancakes Milk	Bananas WG Toast Milk	Hashbrowns Omelet Milk	Pears WG French Toast Milk	Peaches Biscuits Milk	
Lunch	Ground Beef w/ Spanish Rice Green Beans Grapes WG Brown Rice Milk	Chicken Stir Fry Broccoli Pineapple Ramen Noodles Milk	Beef Spaghetti Sauce Corn Kiwi WG Pasta Milk	HM Beef and Bean Chili Kidney Beans Apple Slices Saltine Crackers Milk	Turkey Mashed Potatoes Cooked Carrots WG Roll Milk	
Snack	Yogurt Apple Slices	Graham Crackers Peanut Butter	Fresh Fruit Kabobs Milk	Cottage Cheese WG Triscuits	WG Wheat Thins Cheddar Cheese	

\*Whole milk is required for children 1 year of age/1% or skim milk is required for children 2 and older

### Menu Planning

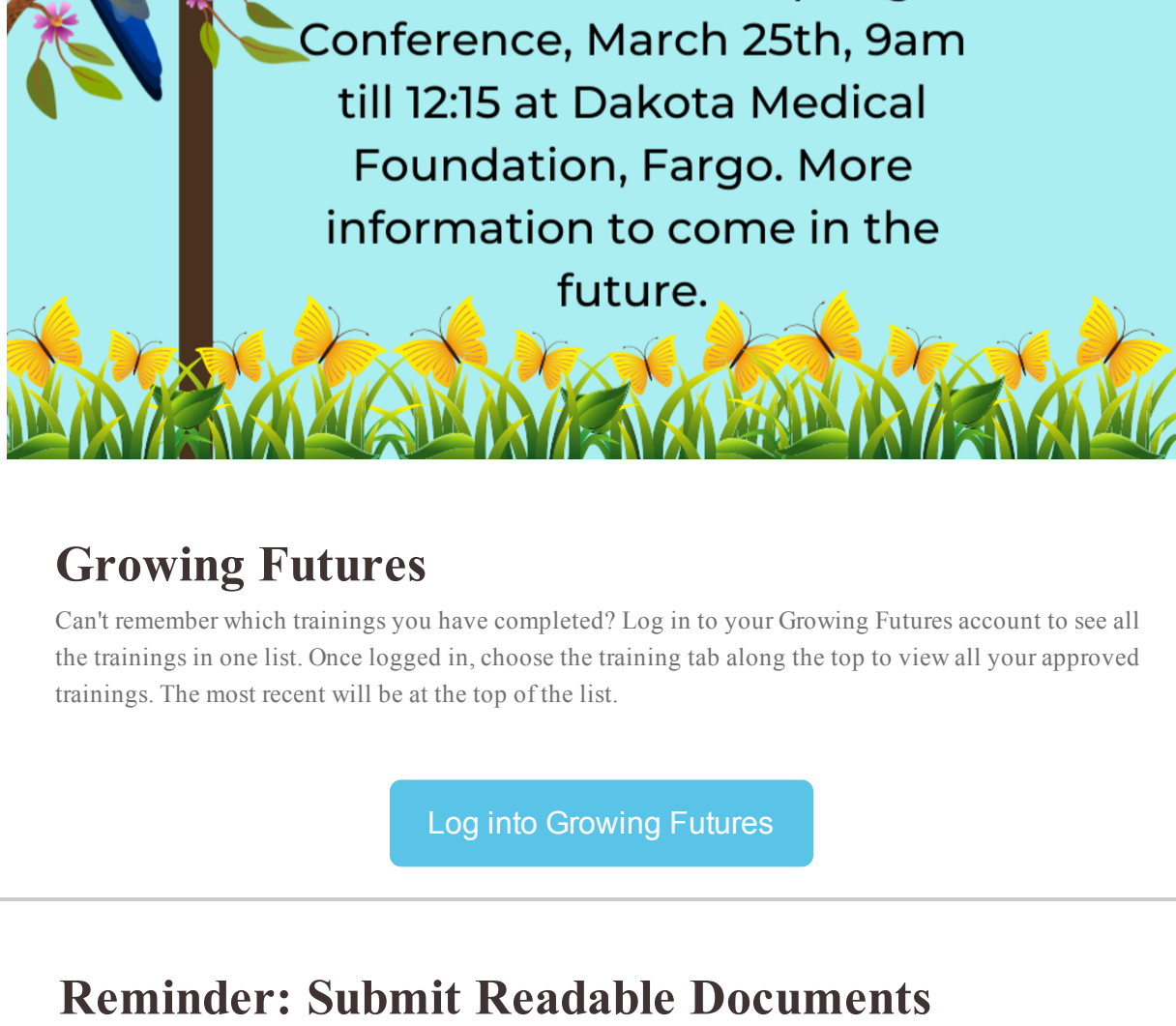
The Institute of Child Nutrition has a great newsletter this month focusing on meal planning. You can find that newsletter [here](#).



### Training Opportunities

Looking for free training hours? Check out our website for all of the available at-home training modules. SENDCAA training hours are Growing Futures approved and free to SENDCAA providers and their staff.

- [Nutrition Facts Label](#)
- [Infant Feeding Guide](#)
- [Nutrition & Wellness Tips for Young Children](#)
- [Identifying Whole Grain-Rich](#)
- [2023 Calendar: Counting Animals - NEW!](#)



### Growing Futures

Can't remember which trainings you have completed? Log in to your Growing Futures account to see all the trainings in one list. Once logged in, choose the training tab along the top to view all your approved trainings. The most recent will be at the top of the list.

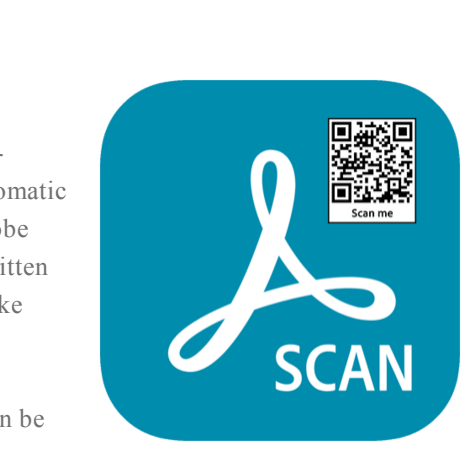
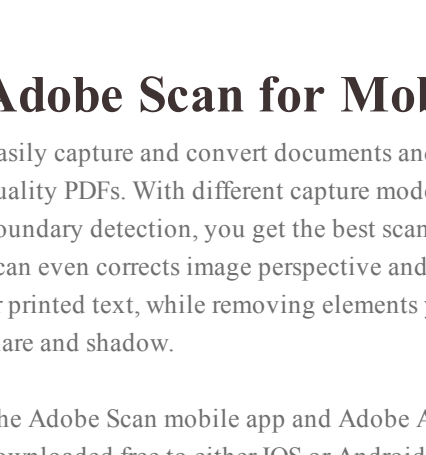
[Log into Growing Futures](#)

### Reminder: Submit Readable Documents

As much as we would love to have ☆Superpower Telescopic Eyesight☆, we sometimes have a hard time reading enrollment forms or menus that have been submitted to us if they are dimly lit, crooked, blurry, or in a reduced size format.

When submitting paperwork, please be sure to send it in the largest format available and that the text is not blurry. The best way to send a document is to use a scanner to create a PDF to send in an email. If

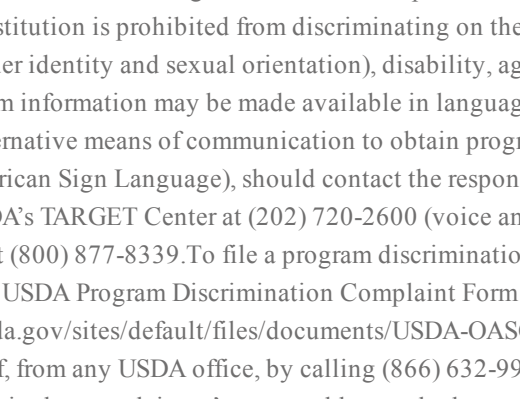
you do not have access to a scanner, Adobe has a free app that you can download to your smartphone or tablet. This app allows you to take a picture of your document, clean up any discolored markings or stains, convert it to a PDF, then email to your home monitor.



### Adobe Scan for Mobile

Easily capture and convert documents and forms into high-quality PDFs. With different capture modes along with automatic boundary detection, you get the best scans every time. Adobe Scan even corrects image perspective and sharpens handwritten or printed text, while removing elements you don't want, like glare and shadow.

The Adobe Scan mobile app and Adobe Acrobat Reader can be downloaded free to either IOS or Android phones.



### Contact Us

#### Fargo

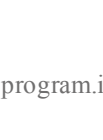
3233 University Drive South  
Fargo, ND 58104

Phone: 701-232-2452

Toll-free: 1-800-726-7960

E-mail: [foodprogram@sendcaa.org](mailto:foodprogram@sendcaa.org)

Website: [www.sendcaa.org/foodprogram](http://www.sendcaa.org/foodprogram)

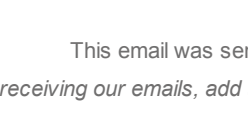


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U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410  
or fax: (833) 256-1665 or (202) 690-7442; or email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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